



Riding Lesson Registration Packet

Homestead Stables
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HomesteadStables.org

Homestead Stables

Our lesson program has been designed for riders of all ages and ability levels. In order to maintain safety as our primary concern, all riders must read and fill out all forms contained in this packet which provides essential information designed to make your experience as fulfilling and safe as possible. Please ask a Homestead Stables staff member if you have any questions regarding these forms or our lesson program.

1. Lesson Policies

- Riders must be at least four years old
- The weight limit for riders is 225 pounds
- Proper attire must be worn and includes jeans or breeches, leather boots with a heel, and an ASTM approved riding helmet (no bike helmets). Gloves are optional. No muck boots!
- **Payment is due at time of service** and shall be made in the form of cash, check, credit card, or money order payable to Homestead Stables.
- 24 hours' notice is required if you are unable to attend your lesson. This is a courtesy to ensure that proper notice is given to volunteers and staff and so that your spot may be filled with another rider. If you do not give 24 hours' notice, you may be held responsible for paying for your scheduled lesson.
- Lessons canceled with 24 hours' notice or by the instructor will be rescheduled. During inclement weather, please contact your instructor if you would like to reschedule, 24 hour notice policy does not apply for cancellations due to inclement weather.
- Refunds will not be given once the lesson has started and without 24 hours' notice prior to the start time of the scheduled lesson.
- One hour lessons will be no less than one hour TOTAL, half hour lessons will be no less than one half hour TOTAL. Lessons include grooming, tacking, lunging as needed, riding, untacking, and putting the horse away.

2. Lesson Program Fees

- 1 Hour Private Lesson \$45, 1 Hour Group Lesson (2 or more riders) \$35, Half Hour Private Lesson \$25
- Families that have two or more immediate family members riding at the same time will receive a \$5 discount (first rider pays full price, each additional rider gets \$5 off). Residents and employees of Heritage receive a \$5 discount on each lesson.

3. Written Disclosure

All riders and guests must be given a written disclosure. Please read entirely and know where our warning and visitor responsibilities signs are posted throughout the facility. SEE ATTACHED WRITTEN DISCLOSURE.

4. Facility Rules & Policies

Participants, parents, and guests are responsible for familiarizing themselves with all facility rules and regulations and following them at all times. SEE ATTACHED FACILITY RULES.

5. Release and Waiver of Liability, Assumption of Risk, and Indemnification Agreement

EVERYONE entering the facility needs to sign a release form. This includes but is not limited to family members and guests. PLEASE READ AND SIGN THE ATTACHED RELEASE FORM (OR CONTACT STABLE FOR FORM).

6. Photo Release

PLEASE READ AND SIGN THE ATTACHED PHOTO RELEASE FORM.

7. Registration Form

PLEASE FILL OUT THE ATTACHED REGISTRATION FORM ENTIRELY.



Written Disclosure

BEFORE STARTING YOUR ACTIVITY AT HOMESTEAD STABLES, YOU ARE REQUIRED TO READ THE POSTED WARNING TO VISITORS AND VISITOR RESPONSIBILITIES SIGNS TO LEARN ABOUT:

- The risks inherent to participating in equine activities; and
- Your responsibilities when participating in the activities at Homestead Stables.

THE WARNING TO VISITORS SIGN IS POSTED ON both sliding doors between the indoor arena and the barn isle, next to the Assistant Barn Manager's office, and in the small indoor arena. This sign identifies the inherent risk(s) of the equine activities in which you will be participating – activities that may expose you to the risk of personal injury, death or damage to your property.

THE VISITOR RESPONSIBILITIES SIGN IS POSTED both sliding doors between the indoor arena and the barn isle, next to the Assistant Barn Manager's office, and in the small indoor arena. This sign describes your responsibilities as a visitor at Homestead Stables, which include: obeying directional and "off limits" or "employees only" signs, following instructions and obeying warnings from Homestead Stables' representatives; complying with posted rules of conduct; and exercising reasonable care concerning disclosed risks.

- If you do not understand the information contained in the Warning to Visitors or Visitor Responsibilities signs or have any questions about their content, please ask a Homestead Stables' representative for help before you begin your equine activity.
- If you are accompanied by individuals who need help in understanding the inherent risks of participating in the equine activities or the responsibilities of a visitor at Homestead Stables, please explain, or ask a Homestead Stables' representative to explain the risks and responsibilities to those people so that they understand them.

IF YOU (OR THOSE YOU ARE WITH) ARE UNPREPARED OR UNWILLING TO ACCEPT THE RISKS DISCLOSED OR THE RESPONSIBILITIES IMPOSED ON A VISITOR TO HOMESTEAD STABLES, PLEASE ADVISE THE ATTENDANT AND RETURN ANY TICKET(S) YOU HAVE PURCHASED INTACT AND UNUSED. YOU WILL BE ISSUED A REFUND FOR THE AMOUNT PAID FOR THE TICKET(S) WHEN FIRST ISSUED.



Facility Rules and Policies

The well-being of our horses and customers is extremely important to us here at Homestead Stables. It is essential to establish rules to keep people happy and safe and to allow the barn to operate smoothly. We ask that each person become familiar with our policies and procedures to help maintain a safe and productive environment for everyone. These rules will be strictly enforced at all times.

GENERAL

- No smoking inside any buildings or anywhere on Homestead Stables and Heritage property.
- No alcoholic beverages or drinking of such beverages inside any buildings.
- Absolutely no handling of horses, whether on the ground or riding, under the influence of any illegal substance or alcohol.
- ALL persons entering the property must sign a Release and Waiver of Liability, Assumption of Risk, and Indemnification Agreement. Agreements can be found on our website and on the wall next to the barn office as well as by asking a Homestead Stables employee.
- Guests are always welcome. Please be sure all guests sign a Release and Waiver of Liability, Assumption of Risk, and Indemnification Agreement. Guests should never enter a stall or handle a horse without prior permission. Ensure that guests are not disturbing or discourteous to other clients and their guests.
- The speed limit on all driveways and parking lots of Homestead Stables and Heritage Ministries property is 10 MPH.
- Please do not bring your pets without prior approval. All dogs must be kept on a leash unless given permission from the Barn Manager. Dog owners are responsible for any and all damages or injury caused by their dog.
- Our facility hours are 7:00am to 9:00pm. To aid with security, please notify the Barn Manager if you need to be at the facility before or after hours.
- Do not feed horses ANYTHING unless you are the owner of the horse. We strongly against hand feeding at any time; this only encourages biting and mouthy behavior.
- HORSES ARE PERMITTED ONLY ON THE RED BRICK AISLES, THE ARENAS, TACK BAYS, AND WASH BAYS
- PLEASE PICK ALL MANURE FROM BARN AREAS AND SWEEP TACK AND WASH RACK AREAS IMMEDIATELY AFTER YOU'RE DONE. Scoop poop before you leave the area!
- Remove all training equipment including jumps, cones, poles, and barrels from the arena after you're done riding and store in the designated areas. Please pick your horse's feet before leaving the arena and prior to entering the barn.

- Return all stable supplies to their appropriate place. This includes putting all tack and equipment in the correct place, cleaning up manure and hair in all areas besides the arena, and sweeping your area before you leave. We appreciate you helping to keep the facility clean!
- RESPECT ALL staff, clients, parents, guests, and their property. Disrespect will not be tolerated. Leave bad attitudes at home!
- Turn off all lights before leaving and be sure all gates and stall doors are closed and latched securely. To help us save on costs, please do not turn lights on in an area until you need them and turn off immediately after use if you are the last to leave the area.
- Nothing should be left on the floor in the aisle or wash rack area. Halters and leads must be hung NEATLY without the lead rope touching the floor. Blankets should be folded neatly and hung on the blanket bar or preferably in a stall bag on the front of the stall. Please keep the number of blankets on the front of the stall to a minimum.
- We encourage everyone to label all tack, equipment, and supplies that will be stored on the property. We are not responsible for the theft, loss, damage or disappearance of any tack or equipment or other property stored at the facility, as same is stored at the owner's risk.
- ALL incidents that occur, resulting in injury or not, must be reported to the Barn Manager and an Incident Report Form will be filled out.
- If you see a horse in difficulty please inform staff immediately. Do NOT try to assist the horse without permission from the owner or a Homestead Stables employee.
- All tack in the tack room must be hung neatly and correctly. If you do not hang your bridles correctly you will be asked to keep them in your locker. Nothing should be touching the floor.
- We understand accidents happen; if you break something or you see something is broken, please notify the Barn Manager immediately.
- Do not use or borrow any items without the owner's permission including, but not limited to, tack, blankets, brushes, sprays, and supplements. If you have permission to borrow something from someone, and it breaks, please take responsibility and fix or replace the item.
- Always lead your horse with a properly fitted halter and lead rope.
- Never go in a horse's stall without permission from the owner or the Barn Manager.
- Due to the facility being heated, do not leave doors or windows open during the cold months unless specified by the Barn Manager; this includes the sliding doors between the arena and the stalls. The sprinkler system is exposed all throughout the facility and can freeze if a door is left open, even partially.
- All young children ages 12 & under must be supervised by an adult at all times and must be prohibited from disrupting the horses in the arena and possibly spooking a horse.
- No running, jumping, yelling, screaming, fence climbing, or performing any other actions that could cause horses to spook, both while inside the facility or when around horses anywhere on the property.
- Inappropriate footwear such as open-toed shoes are NOT to be worn in the barn aisle, arenas, or wash rack areas or near a horse at any time. Guests who do not have proper footwear are not permitted near any horses at any time and should remain in the viewing areas only. Riders must wear a boot with a distinguishable heel. No muck boots or sneakers while riding.
- The viewing room will only be open during special events and to our senior living residents. This room will be locked and cannot be opened by a customer's key fob. You can view the arena from

the bleachers or the mezzanine viewing area when the viewing room is not open.

- We highly recommend that all lockers remain locked. Although we do have security cameras and the tack room is only accessible with customer key fobs, we cannot guarantee your property from any damage or theft.
- Please check the dry erase and bulletin boards in the barn regularly. Important information and announcements will be posted in these areas as well as on our Boarder's Corner Facebook page and on our website.
- All important numbers including staff and emergency personnel are posted on the board in the barn.
- PLEASE LET STAFF KNOW OF ANY PROBLEMS OR CONCERNS YOU MAY HAVE.
Communication among customers and staff is crucial to a well-run boarding facility. We will do our best to resolve any issues that may arise. Gossiping and speaking to other clients about your concerns will absolutely not be tolerated and is considered a disrespectful act to the stable and can result in immediate termination of a boarding contract or lessons. If you have a problem with another client, please talk to them directly or to the Barn Manager in a mature, professional manner to try and resolve the issue. Concerns may be left in the suggestion box as well.
- Safety is our priority, if you have any questions or concerns about our policies and procedures that affect the safety of others or the horses, notify the Barn Manager immediately.

RIDING

- We mandate that every rider follow the New York State Helmet Law. NYS law states that all riders less than the age of 18 must wear a securely fastened ASTM/SEI certified helmet while mounted. It is recommended that riders 18 years of age and older wear a helmet, but it is not required.
- When lessons are in progress, please remember that the INSTRUCTORS ARE IN CHARGE OF SAFETY. Boarders and clients are expected to set a good example and implement safe handling and riding practices. Instructors have the right to ask boarders to stop a handling procedure or practice ride if they feel that the rider is being unsafe or setting a bad example for students. Please do not question any authoritative request in a negative manner especially in front of other clients. Boarders and clients can request a full explanation of the situation, and we will work with instructors and clients to ensure that all issues are explained and resolved in a respectful manner.
- Lesson fees are due at time of service.
- RIDING ALONE POLICY: For your safety, if you are riding alone, we request that you inform staff or a family member or friend when you arrive and your intended riding time, and again when you leave. This can be communicated via text message or phone call. We encourage riders to not ride alone as it is not a safe practice. If you must, please keep your cell phone in your pocket and use extra precaution.
- No horses should be ridden or led on the lawns of the cottages without permission from the Barn Manager.
- Horses are only permitted on the red brick walkways and any sand areas. Never should horses be on the concrete around the arena or on the black mats along the side of the arena
- When entering the arena from the barn, please open the door a few inches, announce yourself loud and clear, then finish opening the door and slowly enter the arena.

BOARDING

- Horses will be fed breakfast between 6:00am-7:00am, lunch (hay only) 11:30am-12:30pm, and dinner 5:00pm-6:00pm.
- Horses will be fed EXACTLY what is listed on their stall card. Do NOT make changes to the stall cards. All changes must be approved and made by the Barn Manager. We are happy to discuss your horse's nutritional needs and make changes as needed.
- We are more than happy to feed your horse owner-supplied oral supplements at feeding times. This must be specified in detail on the stall card. Owner is responsible for monitoring and replenishing the supply.
- If you want to supply your own grain for your horse, we will feed that to your horse instead of our grain. It is the owner's responsibility of arranging for the purchase and shipment of such grain as well as monitoring and replenishing the supply of grain. No discounts will be given for owners supplying their own grain
- Horses cannot leave the property until their board AND training balance is paid in full.
- Stalls will be cleaned every morning. Please note that the tractor and trailer will be in the aisle starting around 7am.
- We strongly suggest that owner's carry insurance on their horse(s) and property that will be stored at Homestead Stables.
- Any costs or expenses associated with damage to the facility, unless normal wear and tear, caused either directly or indirectly by a client or their horse to the facility or property will be the sole responsibility of the client or horse owner.
- Boarders are limited to 2 saddles per horse stored in our tack room at one time. If you have more than 2 saddles per horse, talk to the Barn Manager about possible options.
- All boarders are assigned a locker, you are not permitted to change lockers without the Barn Manager's prior approval. Your locker number coincides with your stall number.
- Horse owners and customers leasing a horse will receive a key card to access the building. A \$20 cash deposit is required. Key cards must be returned by the horse owner BEFORE the horse leaves the facility in order to receive the deposit back.
- Horse owners must provide the Barn Manager with copies of the horse's biannual negative coggins, annual rabies, and registration papers or bill of sale. These documents must be kept current in your file and updated BEFORE they expire. A signed boarding agreement and Billing Sheet must also be on file for each horse.
- Boarded horses must participate in this stable's deworming schedule. Every spring and fall a free (when available) fecal test will be performed and the results will be posted. Owners are responsible for deworming their horse(s) twice a year. If your horse is not at the facility during our deworming time, owner must deworm the horse at least 14 days prior to arrival.
- All horses will be added to our farrier's schedule and will be trimmed no less than every 8 weeks. Payment must be left with the Barn Manager PRIOR to the appointment or your horse will not be done until the next available appointment.
- Horse owners are responsible for paying for veterinarian, farrier, dental, and any other outside services directly to the provider before or at time of service; owners may make other arrangements with the provider, such as sending an invoice, prior to time of service.
- If you are not available to hold your horse for the vet, farrier, dentist or other appointments you

must notify the Barn Manger PRIOR to the appointment to make arrangements. If you are not currently using our Deluxe Boarding Package (#2), a \$10 holding fee per 30 minutes will apply.

- Boarders are welcome to store one horse trailer at our facility free of charge (does not include RV hook ups).
- Refer to your Boarding Agreement and Terms and Conditions for additional details.
- We have loads of information, as well as our various contracts and forms, on our website HomesteadStables.org. Boarders have access to our Boarder's Corner Facebook page. Please check this page for frequent updates and announcements. You will find arena closings, event schedule, farrier and vet schedule, and more.

Refusal to follow these policies and procedures and cooperate with this stable could result in eviction from the property without notice, either temporarily or permanently.

Please Note: Homestead Stables may amend, supplement, alter, change, replace or restate the Facility Rules at any time and from time to time.

ENJOY YOUR TIME AT HOMESTEAD STABLES!

By signing below, I acknowledge that I have read and fully understand all of the facility rules.

I (print name) _____ have read the above stated rules and policies on this _____ day of _____ (month), 20 _____ (year) and agree to follow them in their entirety.

Signature

Signature of parent or guardian if under 18 years of age



Photo, Video, & Quote Release Form

_____ I hereby authorize the release of the photographs/video/quotes of _____
to be used in the following ways as indicated by an **X**. *Insert Name*

_____ In any promotional purpose deemed appropriate by Heritage Ministries and
Homestead Stables

_____ Written promotional materials such as brochures, flyers, etc.

_____ Heritage Ministries and Homestead Stables websites and social media websites

_____ Newspaper/magazine articles or advertisements

_____ Television or radio features or advertisements

_____ For display on Heritage Ministries and Homestead Stables display(s)

_____ For use in promotional videos, DVDs, or presentations produced by or authorized through
Heritage Ministries and Homestead Stables

_____ NO, I do not authorize the release of photographs/videos/quotes for any use. I understand
that I retain the right to revoke this authorization at any time.

Signature of Responsible Party

Print Name Clearly

Date

Signature of Parent of Guardian
if under 18 years of age

Print Name Clearly

Date



Registration Form

RIDER NAME: _____ AGE: _____ DATE OF BIRTH: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
HOME PHONE: _____ CELL: _____
E-MAIL ADDRESS: _____
PARENT/GUARDIAN NAMES IF A MINOR: _____

MEDICAL/EMERGENCY INFORMATION

DESCRIBE ANY PHYSICAL AILMENTS/DISABILITIES THAT MAY AFFECT ABILITY TO PARTICIPATE IN HORSEBACK RIDING ACTIVITIES: _____

LIST ANY CURRENT MEDICATION(S): _____

FAMILY DOCTOR'S NAME: _____ PHONE: _____

INSURANCE COMPANY & POLICY #: _____

EMERGENCY CONTACT INFORMATION

NAME: _____ PHONE #1: _____ PHONE #2: _____

NAME: _____ PHONE #1: _____ PHONE #2: _____

HORSEBACK RIDING EXPERIENCE

Please list all previous riding experience, if any: _____

I acknowledge the receipt of a copy of Homestead Stables Facility Rules, Lesson Policies, Written Disclosure, Release and Waiver of Liability, Assumption of Risk, and Indemnification Agreement, Photo Release, and Registration Form. By signing below, I acknowledge that I have read and fully understand all of the terms in the above listed forms. I understand all lesson fees are due at the time of service and Homestead Stables reserves the right to deny further services for past due lessons owed or for non-payment.

PRINT NAME: _____

SIGNATURE: _____ DATE: _____

(PARENT/GUARDIAN FOR RIDERS UNDER 18)